

Risk Plans and Registers

Course Objectives:

- Understand the key components of a risk management plan
- Develop and populate a risk register
- Classify and evaluate risks
- Apply risk mitigation strategies
- Monitor and review risk registers for continuous improvement

Course Outline:

Module 1: Foundations of Risk Management and Planning

- Definitions and key concepts (risk, risk event, impact, likelihood)
- Objectives of a Risk Management Plan
- International standards and frameworks (ISO 31000, COSO)
- Components of a Risk Management Plan
- Roles and responsibilities in risk planning

Module 2: Risk Identification Techniques

- Methods of identifying risks (brainstorming, interviews, checklists, SWOT, PESTLE)
- Categories of risks (strategic, operational, financial, compliance, etc.)
- Tools: Risk breakdown structure (RBS)
- Recording risks in a preliminary risk log

Module 3: Risk Analysis and Evaluation

- Qualitative risk analysis: Probability & impact matrix
- Quantitative risk analysis: Expected monetary value, sensitivity analysis

EXPERT

EXPERT & PROFESSIONAL EXCELLENCE FOR TRAINING & CONSULTATIONS

- Risk appetite and tolerance
- Prioritizing risks for response planning
- Developing risk ratings and scoring systems

Module 4: Creating and Maintaining a Risk Register

- Structure and essential components of a risk register
- Sample formats and templates
- Linking risks to objectives and controls
- Updating, monitoring, and reviewing the register
- Integration with project management and reporting systems

Module 5: Risk Response Planning and Monitoring

- Strategies for risk treatment (avoid, reduce, transfer, accept)
- Developing mitigation and contingency plans
- Assigning owners and timelines
- Key risk indicators (KRIs) and escalation paths
- Communicating and reporting risk updates

Location	Fairmont Nile City Hotel
Start Date	24 Aug 2025
End Date	28 Aug 2025